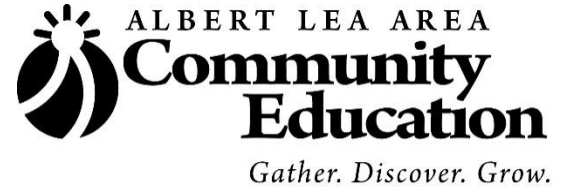


Albert Lea Community Education

(02/16/2021)

AlbertLeaCommunityEd@alschools.org

(507) 379-5318



Driver Education Handbook and Contract 2020 - 2021

Please Select One of the Following Sessions:

- June 7 – June 18, 2021 | 9:00 pm-12:00 pm | Format TBD
- July 12-July 23, 2021 | 9:00 pm-12:00 pm | Format TBD
- July 26-August 6 | 9:00 pm-12:00 pm | Format TBD
- September 13-September 24 | 3:30 pm-6:30 pm | Format TBD
- October 25-November 5 | 3:30 pm-6:30 pm | Format TBD

Look online at www.alschools.ce.eleyo.com for changes in format and location.

**Please plan ahead and register early. Classes fill quickly.*

Class price is \$350.

Early bird registration fee of \$325 ends 2 weeks prior to the start date of class.

Deadline to register for class is 1 week prior to the start date of class.

What's involved for you, the parent?

Community Education is pleased to work with you to help educate your child about the importance of his/her role behind the wheel. As a parent you are the one who cares most about your teenager's driving ability and safety.

Driver Education instructors are well educated, experienced, licensed teachers and will do their very best to guide your child through this important educational process in the classroom and behind the wheel. These instructors will be spending 36 hours with your child (30 hours in the classroom and 6 hours Behind the Wheel), but you, the parent/guardian are still the primary influence in your child's life. What you model as a parent and driver is still very important and will be remembered long after the classroom hours are complete.

Student Discipline

Participating in Community Education Driver's Education is a privilege. Behavior deemed inappropriate by the instructor will not be tolerated. **Any discipline problems (including during break times) will be cause for termination from the program and the fee will not be refunded.**

Student Cancellation

If a student needs to cancel their registration for the Driver Education Program, they must notify Community Education at 379-5318. Cancellations are allowed up to **3 business days** before the start of a class and still receive a full refund. **After that time, there will be no refunds.**

Classroom Training

Classes will be held for 3 hours each day for 10 days, Monday-Friday. Students must attend all 30 hours to be certified. If a student misses any portion of a class session, they must work with the instructor to make up the lost class time. **If more than two classes are missed**, the student will be dropped from the class and the fee will not be refunded. Copies of the Minnesota Driver's Manual are online at:

https://dps.mn.gov/divisions/dvs/formsdocuments/Documents/Minnesota_Drivers_Manual.pdf

For your convenience, the State of Minnesota Driver's Examiner's have consented to be present at the last classroom session to test students who have passed the classroom portion of driver education and are 15 years of age. **If the class does not have a sufficient number of 15 year old students this option will not be available.** All students will then need to make arrangements to take the permit test with the Driver Examiner's office located in the Freeborn County Courthouse. The successful passing of this test will allow the students to get their permit and begin behind the wheel instruction. If your student is not 15, he/she will not be prevented from taking Drivers Education; however testing becomes your responsibility.

PLEASE NOTE: It would be in the best interest of your child if they turn 15 near the end of the classroom phase because they cannot take the permit test until they turn 15 years old.

On the testing day, students must bring:

✓ **2 Forms of Identification**

1) **Original copy of certified birth**

2) **AND social security card (not laminated) or current school picture ID or Passport or certified school transcript.**

***The transcript needs to be placed in a sealed envelope by the school official preparing the transcript with a stamp from the school or school name written over the sealed flap. DO NOT OPEN THE ENVELOPE; THE EXAMINER NEEDS TO RECEIVE IT SEALED OR IT IS INVALID.**

✓ **Blue Card (student will receive this from classroom instructor)**

Behind the Wheel Training

- Six (6) hours of behind the wheel training will be scheduled and begun upon successful completion of the written exam. It is highly recommended that students start their Behind the Wheel Instruction (BTW) within six months of receiving their permit.
 - If a student needs to cancel a scheduled driving appointment, they must notify the instructor **at least 24 hours** in advance. Failure to do so may result in a fee. This fee is **\$35 per hour** and needs to be paid at the Community Education Office before the next behind the wheel session is scheduled. A receipt will be issued by the Community Education Office and must be shown to the driver education instructor before resuming the behind the wheel instruction. In accordance with Minnesota State Law (Minnesota Statute 7411.0510 Subp.10), students **MUST** have their driving permit with them during behind the wheel sessions.
 - Student must keep a Supervised Driving Log to take the road skills test.
 - 50 driving hours of which 15 hours are at night.
 - OR
 - 40 driving hours of which 15 hours are at night if **Point of Impact** class is completed by parent (students are highly encouraged to attend with their parents)
- **Lost blue or white cards may be replaced at a \$10 charge per card**

Your child will need to have a CERTIFIED birth certificate in order to get a permit. Please make arrangements as soon as possible to have this done. It will make things much smoother for your child. **Please use your full legal name as it appears on your birth certificate** to avoid later problems at the courthouse when you get your permit. Have your child show up on the first day of the classroom. You will not receive any written notice of acceptance. Paid students will be accepted on a first-come, first-served basis. **A minimum of 15 and maximum of 40 students will be accepted for each classroom.**

**Albert Lea Area Schools Community Education
DRIVER EDUCATION REGISTRATION**

**Return Contract & Payment to:
Community Education Enrichment Office ♦ 1011 Hammer Road ♦ Albert Lea, MN 56007**

Your child will need to have a CERTIFIED birth certificate in order to get a permit. Please make arrangements as soon as possible to have this done. It will make things much smoother for your child. **Please use your full legal name as it appears on your birth certificate** to avoid later problems at the courthouse when you get your permit. Have your child show up on the first day of the classroom. You will not receive any written notice of acceptance. Paid students will be accepted on a first-come, first-served basis. **A minimum of 20 and maximum of 40 students will be accepted for each classroom.**

PLEASE PRINT CLEARLY

Student Name (Full Legal Name) _____

First Middle Last

Date of Birth _____ Age _____ Grade _____ School of Attendance _____

Address _____

Street City Zip

Phone _____ E-mail _____

Parent/Guardian Name _____

Price: \$350 (early bird registration: \$325). Cash, Checks (made payable to District 241), Credit Cards accepted

I have fully and completely read the information printed and agree to abide by the rules and regulations set forth by the Community Education Driver Education Program and statutes set by the State of Minnesota. I understand that I may request a written copy of this document. By signing below, you are confirming that you have shared this information with your student and you both understand and agree to the conditions of this contract.


Parent or Guardian Signature

Please Select One of the Following Sessions:

- June 7 – June 18, 2021 | 9:00 pm-12:00 pm | Online Course**
- July 12-July 23, 2021 | 9:00 pm-12:00 pm | Online Course**
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**Please plan ahead and register early. Classes fill quickly.*

Payment Information (checks payable to District 241) Cash _____ Check _____ or Charge _____	
Credit Card# _____ - _____ - _____ - _____	Expiration Date ____/____ Card Code _____
Signature (For credit card only) _____	